

OpSheet #666

Last update: 2001-10-28
Last Author mikec
Valid From: 2001-10-10
Expires: 2002-06-30
Version **1.23**

Adding a new user to XENON

BACKGROUND

Xenon is the main accounting server. For more detailed information about Xenon hardware and configuration see OpSheet 450. There are three kinds of Xenon users:

1. Accounting people who need access to Oracle Financials (application)
2. DBAs
3. UNIX Admins and Operators

Every Xenon user requires a UNIX shell account in order to log in. The Accounting users' shell goes straight into Oracle Financials, where they will then need an application password.

SECURITY REQUIREMENTS

Adding a new user to Xenon requires you to be in the UNIX group "acctadm". If you are not in this group then you cannot run the ofa_add script; see your Team Leader to get added to "acctadm".

CHECKLIST

Please sign off on the following checklist when adding a Xenon user:

| | Item | Done |
|----|---|------|
| 1. | (For Accounting and DBA users) OFA Access form with user signature, memo and signature from CFO | |
| 2. | (For DBAs and System Administrators) UNIX Account form received and signed by user and Operations Manager | |
| 3. | If user does not exist in LDAP then contact HR to obtain an ETA and contact user to let them know what's happening | |
| 4. | Modify LDAP entry for this user to allow "XenonAccess" | |
| 5. | (For Accounting users) Log on to xenon and type: <pre>super /usr/local/sbin/ofa_add</pre> Fill in the user's login name when prompted. This will create their Oracle Financials account and set up their home directory so that they can login using the VT320 terminal emulator on Desktop SOE. | |